

Addendum No. 1 to Request for Quotes 2026-05



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Procurement and Contracting Services
KATJANA BALLANTYNE
MAYOR

To: All Parties on Record with the City of Somerville as Holding Request for Quotes 2026-05
Electric Vehicle Supply Equipment and Installation at Somerville City Hall Concourse

From: Jordan T. Remy

Date: 9/23/2025

Re: Answers to Questions

Addendum No. 1 to Request for Quotes 2026-05

Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

Answers to Questions

Answers to questions that were submitted can be found below. The City will not be accepting any further questions at this time.

Question 1: Can you confirm the bid deadline? The solicitation reads 9/24/25 at 2PM, but the request for price quotation reads 9/30/25 at 2PM.

Answer: The deadline to submit a quote is per the Request for Quotes document posted on the City's webpage, which is 9/30/2025 at 2:00pm.

Question 2: Can you confirm the engineer's estimate for this project?

Answer: The City has estimated the project to cost between \$30,000 and \$40,000 and has budgeted accordingly.

Question 3: Your reference site drawing shows plans for two (2) charging spaces. Does this mean that the CP6000 should be dual-port?

Answer: Yes, the CP6000 should be dual-port.

Question 4: Although your "DOS" requires a CP6000 or equal, there are several versions of that model. Are we to assume that the installed and resulting Charger to mean a 50Amp Dual Charger, capable of 12kW for charging one vehicle, and 6.0 kW when charging two vehicles simultaneously?

Answer: Yes. The specific model of CP6000 that Somerville has in service are CP6021B-50A-L5.5, and an ideal procurement would align with the existing stations in service.

Question 5: The enclosed Site Plan suggests that the length of the run between the Electrical Panel is less than 75 linear feet, and that trenching is done under grass without encroachment or interference of concrete walkways or bulkheads. Are we to assume that trenching will be done by our installer, with remediation in the form of grass seed instead of sod?

Answer: Yes, trenching is expected to be completed by the installer and grass seed is an appropriate remediation.

Question 6: We also assume that the City of Somerville would want the EV Station to automatically retract cables when charging is done.

Answer: Yes, all stations in service use a 6' retractor cable system and would expect similar retraction ability in a new station.

Question 7: The scope asks the contractor to upgrade the existing 200A Panels and later on references a "new panelboard in existing 200A service cabinet". Can you confirm if we're to upgrade the 200A panel (rip and replace) to a larger panel to accommodate all chargers or if we'll add an additional new 200A panel?

Answer: Currently, there is existing 200A service. This installation will require a new panelboard.

Question 8: Will contractors have the opportunity to visit the site prior to the RFQ due date? If so, could you please share your availability?

Answer: There are no scheduled site meetings. Interested vendors may visit the site at their convenience. Keep in mind the site is active during Somerville City Hall business hours.

Question 9: If a site visit is not possible, would you be able to provide photos of the existing 200A panel and the switchgear supplying power to it, as well as the proposed site?

Answer: Photos of the panel are below. Site photos are included in the answer to question 21.



Question 10: Is there a handhole near the proposed EV site? Will there be trenching involved and if so will it be soil, asphalt, concrete or a combination?

Answer: Soil trenching will be required to connect conduit from the panel to the new stations. Please see attached aerial imagery in the RFQ for illustration. There is a handhole near the cabinet.

Question 11: Can we assume that the existing conduit installed from the electrical panel to CT4000 is properly sized and has available space to accommodate additional wiring for one CP6000 unit? If so, what is the size of the conduit?

Answer: It is a 1 inch conduit and there are 5 #8 AWG.

Question 12: Should the CP6000 (or equivalent) be configured for a 50A or 80A output? (They make two different units.)

Answer: It should be 50A.

Question 13: How many years of pre-paid networking should be included?

Answer: 1 year of network access should be included.

Question 14: Should the quote include manufacturer extended warranty and if so how many years? (ASSURE)

Answer: 1 year of Assurance should be included.

Question 15: Is signage required?

Answer: No, City Parking Department will be responsible for signage.

Question 16: Is crash protection required, and if so are there any requirements of specifications and how many are required?

Answer: No crash protection is required.

Question 17: Is ADA accessibility required?

Answer: It is not required.

Question 18: Is re-striping the parking area required?

Answer: No, City Engineering Department will be responsible for striping.

Question 19: Does the City intend to have the chosen contractor apply for state and/or utility incentives/grants as a part of this RFQ?

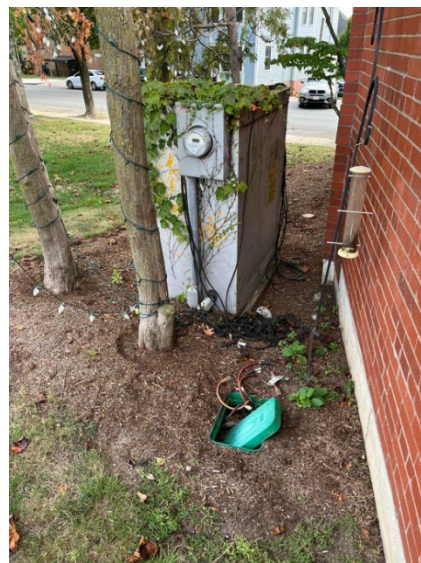
Answer: Contractor is welcome to apply for incentives or grants, but it is not expected or intended. If doing so, please specify and provide details.

Question 20: What size and quantity of feeds are expected to feed this CP6000? The CP6000 can be fed with a single or dual source with a 50 amp, 60 amp or 100 amp feed per port depending on the want and available power.

Answer: There is not a firm City preference on feeds. 50A/per port dual source is the service type at other comparable stations.

Question 21: Please provide pictures and the existing load of existing electrical service on site. Along with ampacity size, and voltage.

Answer: Photos of site and cabinet below.



Question 22: Please confirm the existing service is located in what looks like a free-standing enclosure on the right-hand side of the Somerville Memorial Honor Roll just behind the location of the new proposed electrical panel

Answer: Confirmed, existing service and the mechanicals of the new service are expected to be located within the enclosure.

Question 23: Please provide existing civil as-build drawings for the area work is being performed.

Answer: Civil as-builts are not available from the City. As part of the permitting, to-scale civil engineering plans are expected to be produced by the selected vendor.

Question 24: Please confirm if there are any hazardous soil conditions that we would need to be aware of.

Answer: No hazardous soil conditions are expected at this site.

Question 25: What are the acceptable working hours in this area.

Answer: Allowed construction hours are Monday-Friday 7:00 a.m.-7:00 p.m. and Saturday 9:00 a.m.-7:00 p.m.

Question 27: Is the City applying for (or would like Fulcrum to apply for) MA EVIP funding for this project?

Answer: The City is not applying for, nor expecting, MA EVIP funding for this work. Because of the Concourse's parking restrictions, it is not accessible enough to meet EVIP requirements.

Question 28: The current charger isn't in the location shown in the bid paperwork – should our scope include moving it, or should it remain as is and we add the new charger to the right? (see attached screenshots)

Answer: Location in the bid paperwork is demonstrative. Existing station should remain in its current location and new station should be installed to its left when facing the station. See image below.



Question 29: Can you share the model number of the existing charger so we can confirm the load setting?

Answer: Existing station is model CT4020-HD-GW.

Question 30: Will a site visit be allowed before bid submission to verify charger location, service cabinet details, and existing conditions?

Answer: There are no scheduled site meetings. Interested vendors may visit the site at their convenience. Keep in mind the site is active during Somerville City Hall business hours.

Question 31: Where is the power feeding the 200A service cabinet coming from? If it's tied to a distant building, are there any known limitations for upsizing the feeder?

Answer: Power is being fed from a nearby pad mounted transformer, there are not any known limitations to upsizing.

Question 32: Is the 200A service cabinet fed with single-phase or three-phase power? And is the full 200A capacity available for EVSE use (i.e., no exterior lighting on the panel)?

Answer: 100A is currently being used for existing EVSE at this panel. An additional 100A is available for new charging. It is understood that it is being fed with single-phase power.



Question 33: If load constraints require it, can the service cabinet be replaced with a new exterior service panel? Would the City expect us to include a panel upgrade, or is it acceptable to use existing capacity if calculations support it?

Answer: If load constraints require it, a new exterior service panel can be installed. A panel upgrade is expected based on City's previous evaluation, but new service is not expected. If new calculations support it, panel upgrade may not be necessary.

Question 34: Assuming the existing 200A panel has available space, a CP6000 50A unit should be able to be installed without needing to upgrade the panel. Would this be acceptable?

Answer: This would be acceptable.

Question 36: Does the City require metering capability?

Answer: The existing cabinet is already metered; new metering is not expected.

Question 37: The exiting charger appears to be installed directly in the grass without a concrete base. Should we plan to remount it on a concrete pad for durability?

Answer: There should be no work done to the existing charger.

Question 38: There are a few trees are the electrical cabinet that are in the way of excavation. These trees seem dead. Will replacement of the trees be required?

Answer: Trees are not expected to be in the way of trenching, if any trees are proposed to be removed, they must be replaced